

Information Note

ICA Annual Meeting 2017

Rome, 19 – 20 October, 2017

• Meeting Venue

- Conference center of the Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina, 1, 00135 Roma RM, Italy.

<https://goo.gl/maps/GucM1KtMy2A2>

• Interpretation facilities

- Working Language: English, French and Italian (Interpretation is available)

• Schedules

- October 19th: Members meeting from 8:30 to 18:30
- October 20th: Plenary meeting from 8:30 to 18:30

• Lunch

- Lunch and two coffee breaks will be provided at **the conference center on 19 and 20 October 2017.**

• Dinner

- The Italian Government has invited all the participants in the ICA members meeting and the resource persons for a dinner on 19th of October 2017 at the diplomatic club of the Italian Ministry of Foreign Affairs.



• Hotel Accomodations

- Sponsored participants will stay at River Chateau Hotel, Via Flaminia, 520 00191 Roma, which is ten minutes' walk to the venue of the meeting. Tel +39.06.3340616 / Fax +39.06.3340626.

• Visa Requirements

- Kindly submit your request directly to the Italian Embassy in the country you are travelling from. In addition to the required form please submit also the following documents: (i) the Invitation letter from the AfDB, (iii) your ticket. We would also appreciate, if you could inform us about which Embassy you are seeking the visa from so that we can pass this information to the Italian Foreign Ministry jointly organising the meeting with AfDB.

• Airport Pickup

- No formal Airport Pickup will be provided. However, sponsored participants will receive 100€ to cover transport fees to and from the airport.

• Side Events

- There are two (2) main side events
 - ✓ Italia Africa Business Week in Rome on 17-18 October, 2017. In case you are interested in participating you might need to contact: info@iabw.eu.
 - ✓ A field visit on 18 October to the ENEA (Italian National Agency for New Technologies, Energy and Sustainable Economic Developmen) Casaccia research center (see attached agenda). If interested, kindly register for the field visit by filling the attached form.

• Weather

- Temperatures in Rome are likely to range from overnight lows of 10 degrees to daytime highs of 22 degrees during the time of the Annual Meeting, and there are usually frequent rain showers in Rome during October. Please check online (e.g. www.weather.com) before you travel for a more detailed forecast.

